

Working With Excel and Function Keys		
Windows	Mac	
Working in Worksheets Using Function keys		
F2	CONTROL+U	Edits the active cell.
F4	COMMAND+Y	Repeats the last command or action, if possible.
F9	Fn+F9	Calculates all worksheets in all open workbooks.
F11	Fn+F11	Creates a pivot chart in the new worksheet.
Displaying Dialogue Boxes with Function keys		
F1	COMMAND+H	Displays the Microsoft Office Excel Help .
F3		Pastes a name from the Paste Name dialog box (provided that names have been defined in the workbook.)
F5	F5	Displays the Go To dialog box.
F7	Fn+F7	Displays the Spelling dialog box
F12	COMMAND+SHIFT+S	Displays the Save As dialog box.
Accessing General Excel Elements With Functions Keys		
F6	Fn+F6	Moves to the next pane.
F8	Fn+F8	Turns extend mode on or off.
F10	Fn+F10	Turns key tips on or off.